

ENGENDER

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2011**

Marijke Barnard & Associates
Professional Accountant (S.A.)
Issued 31 March 2011

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ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2011

BOARD OF DIRECTORS

Benedette Muthien (Executive Director)
Mandisa Zitha (Chairperson)
Waheeda Amien
Sally Gross
Rashid Lombard
Rodney Plimpton

ACCOUNTANTS

Marijke Barnard & Associates

ADDRESS

PO Box 12992
MOWBRAY
7705
CAPE TOWN
SOUTH AFRICA

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**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2011**

APPROVAL BY THE BOARD OF CONTROL:

It is our responsibility to ensure that the Annual Financial Statements fairly present the state of affairs and the results of the operations of the Organisation.

The Annual Financial Statements as set out on pages five to seven have been approved and are signed by:



Mandisa Zitha (Chairperson)



Waheeda Amien

Date :

31 March 2011

Date :

31 March 2011

Marijke Barnard & Associates

34 Hamilton Road
Claremont, 7708
PO Box 735
Rondebosch, 7700
Tel: (083) 708 1778

e-mail: marijke@simplesolutionscc.co.za

**REPORT OF THE INDEPENDENT ACCOUNTING OFFICERS
TO THE BOARD OF CONTROL**

We have examined the Annual Financial Statements set out on pages 5 to 7 for the year ended 28 February 2011. These Financial Statements are the responsibility of the Board of Control. Our responsibility is to express an opinion on these Financial Statements based on our examination.

We conducted our examination in accordance with generally accepted accounting standards. Those standards require that we plan and perform the examination to obtain reasonable assurance that the Financial Statements are free of material misstatement.

An examination includes:

- * the financial statements of the organisation are consistent with its accounting records;
- * the accounting policies of the organisation are appropriate and have been appropriately applied in the preparation of the financial statements; and
- * the organisation has complied with the provisions of the Non-Profit Organisations Act 71 of 1997 and its constitution, which relate to financial matters.

In common with similar organisations, it is not feasible for the organisation to institute accounting controls over income from donation and sundry fundraising activities prior to the initial entry of such income in the accounting records. Accordingly, it was impractical for us to extend our examination beyond the receipts actually recorded.

Subject to the above, in our opinion, the Financial Statements fairly represent the results of the operations of the organisation for the year ended 28 February 2009 and the financial position of the organisation at that date in accordance with generally accepted accounting practices.



MARIJKE BARNARD
Professional Accountant (S.A.)

31 March 2011

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**BALANCE SHEET
AS AT 28 FEBRUARY 2011**

	Notes	<u>2011</u> R	<u>2010</u> R
ASSETS			
Current assets			
Cash and cash equivalents	3	828 181	1 156 363
		<u>828 181</u>	<u>1 156 363</u>
EQUITY AND LIABILITIES			
Accumulated Surplus			
Balance at beginning of year		318 855	313 865
Surplus for the year		<u>13</u>	<u>4 991</u>
Balance at end of year		318 868	318 855
Funds Reserved	4	473 700	770 000
Current liabilities			
Sundry Creditors		35 613	67 507
		<u>828 181</u>	<u>1 156 363</u>

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**INCOME STATEMENT
FOR THE YEAR ENDED 28 FEBRUARY 2011**

	Notes	<u>2011</u> R	<u>2010</u> R
Funder Grants Received		156 819	301 768
Atlantic Philanthropies		-	228 150
Dougherty-Vaughan Foundation		53 817	36 809
Fidelity		-	36 809
OSISA		78 402	-
SCAT		24 600	-
Other Income		50 603	93 921
Interest		45 103	72 762
Donations Received		5 500	21 158
Total Income		207 422	395 689
Expenses		503 709	485 199
Accounting fees		3 355	2 400
Audit fees		1 400	1 230
Bank charges		645	1 092
Capital purchases		8 102	21 325
Catering and venue hire & Travel		52 921	36 583
Cleaning		4 756	4 418
Electricity and water		4 257	3 822
Insurance		4 976	4 521
Materials & Resources		23 544	4 402
Office expenses		2 290	1 224
Preparation time and facilitation fees		168 227	211 312
Printing and Stationary		4 144	6 619
Rent		27 081	14 816
Research & Development		138 416	140 875
Security		4 378	2 785
Subscriptions		1 147	540
Telephone, Fax & Website		22 458	19 370
Workshops		31 612	7 865
Deficit for the year		(296 287)	(89 509)
Transfer from Funds Reserved		296 300	94 500
Surplus for the year		13	4 991

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NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2011

1 ACCOUNTING POLICIES

1.1 Basis of presentation

The annual financial statements are prepared in accordance with the requirements of Statements of Generally Accepted Accounting Practice. The measurement basis used is historical cost.

1.2 Accounting policies

The following are the principal accounting policies used by the organisation which are consistent with those of the previous year.

1.2.1 Revenue recognition

Donations and grants are recognised when received. Interest is recognised on a time proportion basis.

1.2.2 Tangible Assets

Tangible Assets are written off in the year of acquisition. A fixed asset register is available for inspection.

1.2.3 Income

In accordance with South African Statements of Generally Accepted Accounting Practice, the organisation recognises funding income from specific funders in the year that it relates to costs incurred.

	<u>2011</u> R	<u>2010</u> R
2. CASH AND CASH RESERVES		
Call Account	787 270	1 143 350
Cheque Account	40 383	12 360
Petty Cash	529	653
	<u>828 181</u>	<u>1 156 363</u>

3. FUNDS RESERVED

Opening Balance	770 000	864 500
Intersectionality in South Africa	250 000	134 500
Self sustainability Fund	520 000	520 000
Strategic Interventions Fund	-	210 000
Transfer from / (to)	(296 300)	(94 500)
Intersectionality in South Africa	(296 300)	115 500
Self sustainability Fund		
Strategic Interventions Fund		(210 000)
Closing Balance	473 700	770 000
Intersectionality in South Africa	250 000	250 000
Self sustainability Fund	223 700	520 000
Strategic Interventions Fund	-	-



Registered non-profit # 031-555-NPO

Mobile: +27-83-345 0552

Email: bmuthien@icon.co.za or info@engender.org.za

Website: www.engender.org.za

PO Box 12992, Mowbray, 7705, Cape Town, South Africa

Research, Publications & Facilitation in the areas of Genders & Sexualities, Justice & Peace

Narrative (written) Report on the past year's activities:

1. Section A: Basic details about the Organisation:

1.1 Organisation name: Engender

1.2 Non-profit Organisation Registration Number: NPO 031-555

1.3 The twelve-month period this Report covers: 1 March 2010 to 28 February 2011

1.4 Contact persons (Two office bearers nominated by the Organisation):

Contact person: Bernedette Muthien

Contact person's title in your organisation: Executive Director

Another contact person is: Mandisa Zitha

Contact person's title in your organisation: Chair of the Management Committee

1.5 Organisation's physical address:

Woodstock

Cape Town

Province: Western Cape

Postal code: 7925

1.6 Organisation's postal address (if different to 1.5):

PO Box 12992

Mowbray

Cape Town

Province: Western Cape

Postal code: 7705

1.7 Organisation's Office Bearers (members of your Governing Board or Controlling Committee.)

NAME	TITLE
Mandisa Zitha	Chairperson
Waheeda Amien	Board member
Sally Gross	Treasurer
Rashid Lombard	Board member
Bernedette Muthien	Board member
Rodney Plimpton	Board member

1.9 Basic skills or services of the Organisation: Broadly describe the service activities of the Organisation (i.e: nursing, counselling, monitoring, activism, managing, fundraising or community development):

- Research & Publications
- Facilitation: workshops, conferences & other events
- Community and Backyard Gardens
- Community Development

2. Section B: The Organisation's major achievements over the past year:

NOTE: Responses to the questions below must be given on separate sheets of paper.

2.1 List the Organisation's planned objectives set at the beginning of the past year

- a) Empower women and communities.
- b) Conduct research on gender.
- c) Facilitate workshops on gender.
- d) Collaborate with other institutions and individuals to achieve above.

2.2 Indicate which of the Objectives listed in 2.1 you achieved or partly achieved. (a) to (d).

2.3 Explain how you achieved, or partly achieved, the Objectives indicated in 2.2. Try to keep your explanations to 100 words or less for each of the Objectives.

Engender collaborated with a number of institutions and individuals, including Social Change Awareness Trust (SCAT), Open Society Initiative for Southern Africa (OSISA), International Feminists for a Gift Economy (IFGE) and Sikhula Sonke. We supported communities, led by women, with community development, incl. establishing and maintaining backyard and community gardens; facilitated various training workshops on gender and other intersectional issues (incl. with SCAT and Sikhula Sonke); conducted research on the state of gender in Southern Africa (with OSISA) and other intersectional issues; as well as engaged with print and broadcast media on gender and intersectional issues.

2.4 Give a general description of the ways in which beneficiaries (individuals/groups/communities/social or economic or environmental condition) benefited from your Organisation's programme, projects or services during the past year. Try to keep your description to 100 words or less.

Engender conducted an exhaustive research project on gender, institutional capacity and intersectionalities in Southern Africa, and published the comprehensive report, the first ever research of its kind, with the report still being used within Southern Africa and beyond. We collaborated with over fourteen organisations in nine SADC countries and through the research project we built institutional and other capacity of the participant institutions.

Engender developed unique training materials with several organisations and implemented the facilitation of the materials in various locations throughout Southern Africa, empowering participant individuals and institutions.

Various impoverished communities benefited from our backyard and community herb and vegetable gardens through improved nutrition and health, as well as advancing indigenous knowledge about herbal medicines, nutrition and wellness.

Through working with print and broadcast media we widely disseminated information about gender and intersectional issues to the general public throughout South Africa.

3. Section C: List of important meetings held by the Organisation during the past year, and details of any changes to your Constitution. NOTE: Responses to the headings below must be given on separate sheets of paper.

3.1 List the number of meetings your Organisation held during the past year. Use the following headings (if applicable):

1. What meetings of the kinds listed below (if applicable) did your organisation hold during the period of the report? And how many of each did you have?

TYPE OF MEETING	NUMBER OF MEETINGS
Board meeting	four
Annual general meeting	one
Management meeting	four

3.2 Give the date of your Annual General Meeting – and indicate if this was held at the time stated in your Constitution or not. If not, give the reason for delay or advance.

10 December 2010. The AGM was held within the timeframes of our Constitution.

3.3 If the Organisation held a Special General Meeting, or Meetings, during the past year, give a short explanation for this. If your organisation did have special general meetings, please explain why you needed them. If you need more space to write, add an extra piece of paper to this report for it. Not Applicable.

3.4 Did the Organisation make any change or changes to its Constitution during the past year: NO

Financial Report – income and expenditures:

1. Section A: The Organisation’s income and basic accounting details:

1.1 Accounting Officer’s name: Marijke Barnard

1.3 Organisation’s accounting policies (i.e. Are your accounts done monthly):

Accounts done monthly.

1.4 Has the attached Accounting Officer’s report and annual statement of accounts been approved by your Organisation’s Office Bearers? YES

NOTE: The Directorate will only accept a report and financial statement that has been approved by your Office Bearers.

1.5 What % (percentage) of your total annual expenditure was spent on administration costs (i.e. salaries, rental, travel, water/lights, maintenance, insurances, stationery etc):

43%

1.6 Indicate your sources of income under the headings below (with a tick):

Kinds of funds:

Donations	x
Fees/Membership	
Sales of products or services	
Gifts in kind (other than money)	
General income (i.e. fundraising events)	x
Interest on investment	x

1.7 What %(percentage) of your annual income came from submitting project or grant proposals to corporates, foundations/trusts or foreign donors: 81%

1.8 Who did you use to raise your income during the past year? (you can tick more than one box if you used more than one method):

Our fundraising was done by:

Full-time staff member/s	<input checked="" type="checkbox"/>
Part-time staff member/s	<input type="checkbox"/>
Volunteer/s	<input checked="" type="checkbox"/>
Outside person/company for a fee or commission	<input type="checkbox"/>
Other	<input type="checkbox"/>

2. Section B: A copy of your most recent Annual Financial Statements, which include a Balance Sheet and an Income and Expenditure Report.

Attach your organisation's annual Balance Sheet and Income and Expenditure Report.